



## Adoption Checklist – 4Kids4Families

- CPS Service Authorization Form 2054
  - \*\*Form may be used for 1 or all children involved in adoption.*
  - Date range covers Adoption Hearing date to Adoption Decree
  - Contracted service provider SSCC 4Kids4Families Region 4 Adoption
  - Authorized service must be 88G-Post Placement Supervision Services and/or 88F-Adoptive Placement Services
- Adoptive Placement Agreement Form 2226
  - Signed and Initialed
  - 1 per child
- Petition for Adoption/Original Petition for Adoption
  - File Stamped on Petition *\*stamp typically located in upper right-hand corner of first page.*
- Post Placement Adoptive Report/Court Report from Provider
  - Signed and notarized
  - Report may be used for 1 or all children involved in adoption
- Adoption Decree
  - Signed by Judge or stamped with signature of Judge

Submit copies of each required document through the Texas Provider Gateway (TPG) or 4Kids vendor portal, do not submit original signed documents.